

Winthrop University Hospital MIS System Access Request Form For Invision Access

Instructions: In order to get computer access at Winthrop, please complete the checked areas only (✓) on both sheets and return to Academic Affairs.

Name ✓	Signature ✓	Today's Date: ✓
Employee ID Number Dr./Dictation Number	Mother's Maiden Name ✓ (mandatory)	Work Phone number
Social Security Number ✓ (last 4 digits)	Location	Shift
Department ✓	Title/Job Description ✓	Deactivated by/Date

1. Type of device do you have? _____ Terminal _____ PC
2. If the device is a PC, you must also complete the MIS System Access Request Form for Network Access.
3. What functions on Invision do you need access to? _____

4. Name of existing user in your department with Invision access that has the same job as you?

5. Cash receipts? Yes ___ No ___ Location: _____
6. The following information is required before your request can be processed; Your Department Manager must fill out all information.

Manager Authorization Susan Guralnick, M.D.	Signature
Title Director of GME	Phone Number 516-663-2521

MIS USE ONLY

Login ID	Sign On TCL	Assigned By	Date
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Revised: March 1, 2010